

**LETTER OF INTENT
THE COMMUNITY THEATRE AT MAYO CENTER
FOR THE PERFORMING ARTS**

“SETTING THE STAGE” CAPITAL CAMPAIGN

PLEDGE COMMITMENT:

I/we hereby contribute cash and or/assets to The Community Theatre’s Capital Campaign.

I (we) pledge a total of \$ _____ amount enclosed \$ _____ remainder pledged \$ _____

I (we) wish to have this donation spread over 1 2 3 year (s) other _____.

Installment Period:

Annually Semi-Annual Quarterly Monthly

I/We would like a reminder _____ weeks in advance of each payment due date.

GIFT OF SECURITIES: *(please contact us at the time of transaction)*

Name of Securities: _____ No. of Shares: _____ Transfer Date: _____

MATCHING GIFT:

In addition to my personal gift, my employer will match my gift. I will notify my employer and forward my company’s matching gift form. **Company Name:** _____

NAMING OPPORTUNITIES:

Donors who wish to make a major gift to the Capital Campaign should refer to the brochure or contact the Development Department for details at (973) 539-0345 Ext. 6514.

Please use the following name(s) in all acknowledgements: _____.

I wish to remain anonymous.

Name(s): _____

Address: _____

Phone: _____ **Email:** _____

Signature: _____ **Date:** _____

***Make Checks Payable to: Community Theatre
Please return your Letter of Intent to:***

*Marcia Hunter, Capital Campaign Manager
Community Theatre at Mayo Center for the Performing Arts
100 South Street
Morristown, New Jersey 07960*